

EMPLOYMENT ASSISTANCE

Goodwill Services

1015 Norwood Park

Mon - Fri 8:00am - 5:00pm

512-637-7106

Procedure: Sign up at ARCH front desk, or call 305-4100 to schedule an appointment with a Goodwill representative.

Programs at the ARCH: Assessment, development of individual employment plans, job training, case management, job placement and follow-up.

Other Programs: Job placement for the general public, as well as adults with a mental/physical disability or a disadvantage (including teen parents and ex-offenders). Temporary or temp-to-full-time positions including clerical, professional, data entry, software support, mailroom, reception, switchboard, light labor, retail, cashier, electronic assembly and many more.

Austin Resource Center for the Homeless

500 E 7th Street

Austin, TX 78701

Mon – Fri 6:30 am – 5:30 pm; Sat – Sun 6:30 am – 4:00 pm

512-305-4100

512-305-4175 – ARCH's job line number. You can give this number to prospective employers so that they can leave you a message. Messages are checked at 10am and 2pm M-F and posted on the job line bulletin board at ARCH.

S.T.E.P. Program

Procedure: Class is typically held the last Friday of each month. Sign up begins Monday previous to this Friday.

Programs: S.T.E.P. program assists homeless and at-risk individuals in finding livable wage employment as well as helps with resume preparation.

Capital IDEA

P.O. Box 1784

Austin, TX 78767

Mon.-Fri. 8:00am-5:00pm

512-457-8610

512-457-8680

Procedure: Attend orientation, no registration required. Call for date, time and location.

Programs: Long-term job training and support services to unemployed and underemployed adults with families who would like careers. After training, participants interview with partnering employers. Training provided for careers such as licensed vocational nurse, semiconductor tech, electrician, surgical tech, and others.

Texas Worksource Centers

6505 Airport Blvd Ste. 101A (North Austin site)

Mon, Tues. 7:30am – 8:00pm; Weds, Thurs. 7:30am - 6:30pm; Fri. 8:00am - 5:00pm; Sat 9:00am - 1:00pm

512-454-9675

3401 Webberville Road Bldg. 1000 (East Austin site)

Mon-Thurs. 7:30am – 6:30pm; Fri. 8:00am - 5:00pm

512- 223-5400

4175 Freidrich Lane Ste. 200 (South Austin site)

Mon - Thu 7:30am - 6:30pm; Fri 8:00am - 5:00pm

512-381-4200

Programs: Weekly job search seminars; on-site interviews by various employers; use of computers, Internet, printers, telephones, copiers and fax machine; information on job market; typing and spelling skill tests; resource library of books and videos; and access to Governor's Job Bank, and Job Express/HIRETexas databases.

Department of Assistive and Rehabilitative Services (DARS)

5811 Berkman Dr. Ste. 105

512-407-1320

9411 Parkfield Ste.500

512-491-8583

2416 A South Lamar

512-448-2333

Programs: Helps persons with disabilities prepare for, find and keep jobs. Counseling, training, medical treatment, assistive devices, job placement assistance, and other services provided.

Project Rio

101 E 15th Street

Austin, TX 78778

Mon - Fri 8:00am - 5:00pm

512-463-0834

Procedure: Need referral from parole officer.

Programs: Employment services, job referrals, and case management for ex-offenders.

Participants attend structured job search workshops that focus on basic skills such as completing a work application, preparing a resume, and preparing for interviews.

Crime Prevention Institute, Inc.

2513 East Cesar Chavez

Austin, TX 78702

Field Office at the Travis State Jail:

8101 FM 969

Austin, TX 78724

Mon - Fri 9:00am - 6:00pm

512-502-9704

Programs: Provides telephone-based information for people formerly incarcerated on job coaching, job leads, and job readiness, and provides referrals to community services.